



**DEPARTMENT OF THE AIR FORCE**  
7<sup>TH</sup> FORCE SUPPORT SQUADRON (ACC)  
425 3<sup>RD</sup> STREET, SUITE 111  
DYESS AIR FORCE BASE TEXAS 79607-1239

MEMORANDUM FOR FAMILY CHILD CARE (FCC) APPLICANTS

FROM: FCC OFFICE

SUBJECT: Application Procedure

1. Welcome to Family Child Care. We are excited that you have chosen to become a Family Child Care provider. Providing care for children is very important, and much needed Service on this base, it is a rewarding job like no other!
2. The attached forms need to be completed, signed if applicable, and returned to this office prior to orientation, or by the first day of orientation.
3. The release form allows the FCC office to give parents looking for care, your name, phone number and address in our resource and referral program once you have become licensed.
4. The following steps must be taken to obtain an AF Family Child Care Provider Health Assessment:
  - a. Call your Primary Care Manager for an appointment and explain that you want to become a Family Child Care Provider. Provide them with the enclosed form. Inform your PCM that the enclosed for is a new 1 page form that replaces SF 78.
  - b. You must have a current TB test (taken and read) before your appointment, as well as all required immunizations.
  - c. The physical must be complete before you receive your license. If you have any trouble getting an appointment let the FCC staff know.
5. The next step will be to attend the FCC Orientation Class. The FCC office will include CPR and First Aid into these training as well as other important topics. Class will be here in the FCC office. Please call to see when the next class will be scheduled.
6. If you have any questions, please call the FCC office at 696-2839

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